

## Elementary Dismissal Procedures

For families that are going to pick up their children from school, it is important to follow these directions in order for dismissal to be safe and efficient. Thank you in advance for taking the time to review this and understand this dismissal process!

1. Enter the parking lot using the North entrance (not the Bus Entrance).
2. Follow the arrows on the pavement to go around the building and past the playground.
3. Vehicles will line up beginning with the first car at the stop sign next to the Elementary Office sign.
4. Families must remain parked and in their cars until all buses have departed.
5. A staff member will walk around to each car to scan the QR Code assigned to the student. If you do not have the QR Code for the student you are picking up, you will be required to show identification to ensure you are on the authorized pick-up list for that student.
6. Once the buses are gone, family members will pull their vehicles around in front of the Elementary entrance doors where their child will be sent out to their car.
7. Please follow the vehicle in front of you and depart in an orderly fashion from the parking lot.

If there are any questions about this procedure, please feel free to call the school at 724-253-2025.

Thank you,

Mrs. Clawges  
Elementary Principal